Data protection information sheet
for Wieland Austria Ges.m.b.H. customers
pursuant to Article 13 of the General Data Protection Regulation ("GDPR")

Wieland Austria Ges.m.b.H. (hereinafter referred to as "WAG") will provide information below for its customers about the collection of their personal data (all information that relates directly or indirectly to you and either identifies you or makes it possible to identify you) and how it is processed. This data protection information sheet is intended for our existing and future customers.

1. Data processing in connection with customer management

Purpose:
Customer contact data (such as first name, surname, company, e-mail address) and order-related data (offer, order confirmation, invoices, etc.) are stored and processed for purposes of preparing quotations and executing customer orders. Specifically, this means: Use of data from own customers and prospective customers for the initiation of business relationships concerning our own offerings of goods and services as well as for the organisation of customer and advisor data, maintenance of a customer list, delivery notes, reminders and invoices, trade show reports, customer feedback, conclusion of quality agreements, documentation of customer audit reports and notes of meetings, contract drafting, contract rescissions, processing and evaluation of customer complaints, performance of customer surveys and various evaluations and creation of an allocation organisation chart. This also includes conducting and archiving communication/correspondence associated with these activities.

Legal basis:
- Contract performance (Art. 6(1)(b) GDPR);
- Compliance with a legal obligation (Art. 6(1)(c) GDPR);
- Pursuit of legitimate interests (Art. 6(1)(f) GDPR), whilst smooth and efficient business processes in relation the initiation and execution of orders would not be possible, or only to a very limited extent, without processing this data.

Recipients:
- Legal advisors
- Auditors, tax consultants
- Courts
- Competent administrative authorities
- Tax offices
- Debt collectors
- Third-party financiers
- Contractual and business partners
- Suppliers
- Insurance companies
- Parent company (Wieland Group)

2. Recipients outside the EEA

Some of these recipients may be located outside the EEA or may process personal data outside the EEA. The level of data protection in other countries may not correspond to the prevailing standard with the EEA. Accordingly, WAG has implemented measures to ensure that all recipients provide an adequate level of data protection. For example, we conclude standard contractual clauses to this end (2010/87/EC and/or 2004/915/EC).

3. Retention period

As a rule, personal data is retained until the termination of the contractual relationship or until the expiration of the applicable statutory limitation and retention periods or for longer periods through the termination of any legal disputes in which the data is required as evidence.

4. Additional information requirements under Article 13 GDPR

- Controller for data protection purposes:
  Wieland Austria Ges.m.b.H
  Fabrikstraße 4, 3300 Amstetten, Austria
  datenschutz.austria@wieland.com

- Purpose and legal basis for data processing and categories of recipients:
  See point 1 above.

- Retention period:
  See point 3 above.

- Rights of data subjects:
  Customers have a right to request from WAG access to and rectification or erasure of personal data or restriction of processing concerning the data subject and to object to processing as well as the right to data portability; Furthermore, customers have the right to lodge complaints with the supervisory authority (in Austria, the data protection authority based in Vienna).

- When collecting data, WAG will provide notice should the provision of personal data by the customer concerned be required by law or contract or should it be necessary for the conclusion of a contract. At the same time, WAG will provide notice whether the customer concerned is obliged to provide their personal data and of the potential consequences of failing to provide this data.